

# EMAN ZAHRAN



## ARABIC LINGUISTIC

Seeking always-challenging opportunities in all fields related to Arabic language and public relations.

## CONTACT

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## EDUCATION

**Master's degree** in Multidisciplinary Studies, University of Buffalo State (SUNY), New York (Aug 2017 – May 2020)

**Diploma** in Arabic Studies (Pre-master), Faculty of Alsun, Ain shams University, Cairo (Aug 1997 - May 1998)

**Bachelor's degree** in Arabic with a minor in English, Faculty of Alsun, Ain Shams University. Sep 1994 - May 1997 - Graduated with Very Good with Honor, ranked third in a class of 14 students

## PERSONAL SKILLS

- Excellent communication and leadership skills with patience in handling different issues.
- Organizing skills – I participated as a committee member in the organization of several teaching forums in Doha.
- Experienced user of Google educational applications.
- Public speaking with clear communication skills and positive language.
- Talented in integrating technology in the classroom.
- High organization and management skills.

## PROFESSIONAL DEVELOPMENT:

- Cambridge International Certificate in Educational Leadership (June 2024)
- The principals of Assessment (A101) 27 CPD hours - Cambridge Assessment Network. (November 2023)
- Certified Google Educator Level 2 (April 2024)
- Completion of Child Safeguarding Training, ECIS (September 2023)
- Presenter at the International Teaching and Learning Forum, Qatar Foundation (November 2018)
- Coaching Principles and Skills in Educational Settings Training, The Education Development Institute (EDI), Qatar Foundation (February 2018)
- Teaching Arabic with Latest Internationally Proven Theories – Module 2, Al-Seraj Learning Center, Doha (April 2017)
- Teaching Arabic with Latest Internationally Proven Theories – Module 1, Al-Seraj Learning Center, Doha (June 2016)

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## ARABIC LINGUISTIC

- 12-Hour Teacher Training Workshop in the Field of Foreign Language Instruction, Translation and Interpreting Institute (TII), Doha (June 2016)
- Teaching of Writing in Arabic: Process, Product, and Assessment Workshop by Mahmoud Al-Batal, Translation and Interpreting Institute (TII), Doha (March 2016)
- Certified Arabic Teacher to Foreigners, International Language Institute (ILI), Mohandseen, Cairo (Oct 2002)

## POSITIONS AND EXPERIENCE:

- **Senior Head of the Arabic Department & Arabic coordinator K-12** (GEMS Education - GAAQ), Doha, Qatar's (August 2025 - Present)
- **Head of the Arabic Department** in the Secondary Stage at English Modern School - International British School, Doha, Qatar (May 2018 – July 2025)
- **Arabic Language Consultant** in the Field of Curriculum Development, training, and Assessments with multiple educational institutions. (Feb 2022 - Present)
- **Accredited Visitor by NEASC** (The New England Association of Schools and Colleges) (Dec 2022 - Present)
- **Registered Cambridge Assessment Specialist** (Examiner, exam setter, consultant) for Arabic Language (September 2019 - Present)
- **Certified Examiner:** Edexcel Boarding Examination - Cambridge University (May 2024 - Present)
- **Content Creator** for Arabic Educational & Assessment Materials, PEDAIA (Education Administration Program), UAE (Jan - Aug 2022)
- **Standardized Tests' Setter and Rater** for Graduates of Faculty of Education, **Qatar University** - setting & marking exams in Arabic language (Dec 2020 - Present)
- **Arabic Teacher** at English Modern School, Doha, Qatar (August 2016 – Present)
- **Part-time Arabic Instructor** at TII – Hamad Bin Khalifa University – **Qatar Foundation**, Doha, Qatar (January 2016 - Present)

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## ARABIC LINGUISTIC



- **Arabic Instructor** at Kalimat Institute, Cairo (Jan 2004 – December 2012)
- **Part-time Teacher** at the International Language Institute (ILI), Giza (Dec 2002 – 2003)
- **Arabic Teacher** at Lycee, Bab El-loK School, Cairo (Oct 1997 – June 1998)

## SUMMARY

I have over 20 years of experience in teaching Arabic as a foreign and a first language, and I hold a Master of Science degree in Multidisciplinary Studies from the State University of New York College at Buffalo. My recent job as the Head of Arabic in the Secondary department at English Modern School, I lead and support a team of qualified and experienced Arabic teachers who deliver high-quality instruction and assessment for IGCSE and A levels together with the national curriculums in Qatar.

I am also a Cambridge Assessment Specialist for Arabic as a first language and as a foreign language, serving as an examiner and an exam-setter. This role enables me to contribute to the development and improvement of the Arabic curriculum and assessment standards, as well as to share my expertise and best practices with other Arabic educators worldwide. I also deliver Arabic courses for non-native speakers at HBKU in Doha. My goal is to inspire and empower my students and colleagues to achieve excellence in the Arabic language.

## REFERENCES

### 1. Susan Borden

Head of School (GEMS American Academy), Doha - Qatar

Email: s.borden\_aaq@gemsedu.com

### 2. Jalal Adi

Head of Arabic Programs in Al-Muftah Group (EMS and Vision Schools) Email: jalal.adi@emsdoha.net

### 3. Jaco Anderson

Principal of Secondary School at English Modern School

Email: Jaco.anderson@emsdoha.net

### 4. Mohammed Ali Bahri

Arabic Language Coordinator at Translation and Interpreting Institute (TII), Qatar Foundation

Email: mbahri@hbku.edu.qa

### 5. Farida Alkeiy

Lecturer at the University of Edinburgh

Email: F\_keyi@yahoo.com

\* References letters are available on request.